



Transitional Year Residency Program

**Resident Recruitment, Selection and
Appointment Policy**

Effective July 2003
Revised: June 2011
Expiration: Indefinite

PURPOSE

This policy supplements and incorporates the Tufts Medical Center Graduate Medical Education Policy (GME 01-A) on Selection and Appointment of House Officers. It is designed to establish criteria and processes by which the Transitional Year Residency Program will select and appoint Residents in a fair and non-discriminatory manner.

APPLICATIONS

All applications will be received through ERAS; no paper applications will be accepted except for unfilled positions through matching programs.

USMLE

Applicants to the Program must pass USMLE Steps 1 and 2, and Clinical Skills Exam prior to appointment. International Medical Graduate applicants must have a valid ECFMG certificate prior to appointment.

VISAS

The Program will accept applications and if needed will sponsor applicants who are eligible for a J or H type visas from the Educational Commission for Foreign Medical Graduates (ECFMG).

MATCHING PROGRAM

All applicants will be selected through the National Matching Program.

INITIAL SCREENING

Completed submitted applications will be screened initially by the Program Director and the Program Coordinator, on the basis of medical school grading, class standing, previous experience, USMLE results, and letters of recommendations from medical school dean and faculty.

INTERVIEWS

Selected applicants will be interviewed by the Program Director, at least one other faculty member and at least two current Residents. Applicants will be evaluated in writing on the basis of medical knowledge, professionalism, aptitude, maturity, motivation to practice Medicine, research and other scholarly interests, and communications skills.

FINAL SELECTION

The Program Director in consultation with the Transitional Year Education Committee will determine the rank order list of applicants for submission to the Matching Program. Consideration will be given to the initial screening and interview criteria.